



My Company Long Name

Full Name, Job Title

510.224.2108

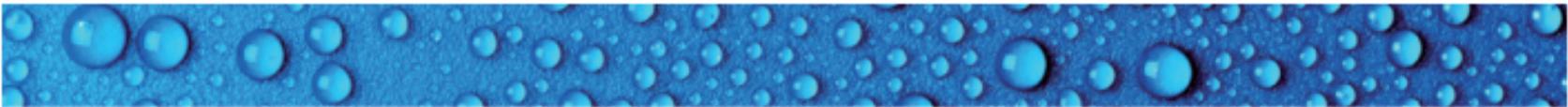
510.555.1234

2861 Mandela Prkwy

Oakland, CA 94608

ken.delacruz@deluxe.com`

www.MyLongURLName.com



Appointment

For: _____

Mon. Tues. Wed. Thurs. Fri. Sat.

Date: _____ **Time:** _____

If unable to keep appointment, kindly give 24 hour notice.

